

UNIVERSITY OF DERBY
JOB DESCRIPTION

JOB TITLE	Senior Technician Geoscience		
DEPARTMENT / COLLEGE	College of Life and Natural Sciences		
LOCATION	Kedleston Road, Derby DE22 1GB		
JOB NUMBER	0340-19	SALARY	£27,161 per annum
REPORTS TO	Technical Team Leader Environmental Sciences		

Role Summary

Assist the Technical Team Leader in managing technical support for teaching research and Enterprise in the School of Environmental Sciences, principally in Geoscience.

Principal Accountabilities

1. Direct supervision of technicians in Geoscience based at KR to ensure prioritizing and allocation of technical support work for practical classes, research, academic enterprise and outreach activities within Geoscience
2. Assist the Technical Team Leader in planning, development, management, delivery and maintenance of high quality technical support pertaining to Geoscience.
3. Act as the key point of contact between technicians in the area and the academic staff, referring issues to the Technical Team Leader
4. Principal responsibility for raising Purchase Order Requests and monitoring delivery and invoicing of goods in the area.
5. Assist the technical Team Leader in monitoring of budgets in the area
6. Deputise for the Technical Team Leader in Environmental Sciences as appropriate
7. Ensure compliance on all matters relating to health and safety including those relating to any person working, studying or visiting the areas managed
8. Provide technical support in Geosciences (principally Geology)
9. Provide technical support backup for the Scanning Electron Microscope under the guidance of the Technical Team Leader and SEM manager
10. Demonstrate in student practicals, including field work as required by the Technical Team

Leader

11. Maintenance and upkeep of equipment and laboratories in Geoscience
12. Participating in Discipline and School, groups and committees
13. Engaging in external professional networks and keeping up to date with knowledge and developments in the sector relevant to service planning and delivery
14. Undertaking any other duties as required in agreement with the Technical Manager

Person Specification

• Essential Criteria

Qualifications

- Degree or equivalent in a Geoscience subject.
- Professional registration (Technician) or willingness to work towards

Experience

- Proven Experience of Health and Safety management.
- Demonstrable experience of providing technical support in Geoscience in an HE or commercial environment.

Skills, knowledge and abilities

- Excellent and proven verbal communication skills and able to communicate effectively to students and staff.
- Knowledge of using and maintaining equipment used in Geoscience
- Manage own time/prioritises work of others in the team effectively.
- Efficient time and project management skills.
- Change oriented approach.
- Self-motivated and innovative.
- Commitment to the University values and behaviours.

Desirable Criteria

Qualifications

- PAT certificate
- First aid training
- CIEH Risk assessment

Experience

Skills, knowledge and abilities

- Experience of people management/ Team leadership

- Ability to demonstrate in Geology practical classes and fieldwork.

Benefits

As well as competitive pay scales, we offer generous holiday entitlement. We also offer opportunities for further salary progression based on performance, and the opportunity to join a contributory pension scheme.

For more information on the benefits of working at the University of Derby go to

<https://jobs.derby.ac.uk/display.aspx?id=1912&pid=0&tabId=230>