

UNIVERSITY OF DERBY
JOB DESCRIPTION

JOB TITLE	Associate Lecturer in Initial Teacher Education		
DEPARTMENT / COLLEGE	Institute of Education		
LOCATION	Kedleston Road, Derby, DE22 1GB		
JOB NUMBER	0237-20	SALARY	£35.98 per hour
REPORTS TO	Head of Secondary ITE or Head of Primary ITE		

Role Summary

Applications are invited for Associate Lecturers in Initial Teacher Education (ITE). You should be willing to support the existing ITE team through the preparation and delivery of face-to-face and online lectures and workshops, on a range of education/curriculum modules, complete associated marking and undertake assessed school visits (as a University Link Tutor). Knowledge of the primary and/or secondary National Curriculum is essential.

You should have Qualified Teacher Status and have a proven record of classroom based practice, being able to link theory to practice. A Master's level qualification (or working towards) is desirable. The successful candidate will provide high quality teaching and learning experiences for students on the under graduate and, dependant on qualifications, the Post Graduate Initial Teacher Training programmes.

You should be flexible, outward thinking, have a passion for teaching and value the student experience. Hours will be dependent upon business needs throughout the year.

Further information can be provided on request while informal enquires may be addressed to Hayley Wood, Head of Secondary and Post 14 ITE at H.Wood@derby.ac.uk or to Duncan Anderson, Head of Primary ITE at D.Anderson@derby.ac.uk

Principal Accountabilities

Duties may include any of the following:

1. Formal scheduled delivery of Teaching, Lectures or Workshops
2. Preparation of teaching materials required in the delivery of the above
3. Preparation of Reading Lists
4. Responsibility for keeping of University records, reports or returns as appropriate including marks and notes are submitted to the module leader for assessment boards.

5. Contribution to assessment design as appropriate
6. Marking, moderation and electronic submission of marks as required
7. Supervision of practical work
8. Responsibility for tutorials
9. Student Support
10. Independent Studies supervision
11. Attendance at the following Boards/Meetings, where it is appropriate and where they can be arranged to fit in with other commitments:
 - Development meetings
 - Probation and Development Review
 - Programme Committees and Subject/Team Meetings
 - Any relevant meetings associated with internal and/or external periodic scrutiny such as QAA
12. To comply with the requirements of Health & Safety, other relevant legislation and University documentation.
13. Undertake visits to complete assessments of students on professional placement (as a University Link Tutor)

Person Specification

1. Essential Criteria

Qualifications

- A first degree in a discipline appropriate to the discipline being taught or equivalent professional experience
- Qualified Teacher Status

Experience

- Experience of working in an industry related to the discipline being taught
- Recent experience of working in primary/secondary classrooms

Skills, knowledge and abilities

- **Awareness of current education issues/ debates**
- Ability to teach at the appropriate level
- Ability to relate theory to practice
- Ability to work to deadlines
- Working independently and as part of a team
- Good presentation skills

Business requirements

- Flexible with days/ times
- Undertake school visits
- Actual hours and days will be described in a schedule of work

2. Desirable Criteria

Qualifications

- Master's level degree

Experience

- Experience of teaching students in an HE context including small group facilitation

Benefits

As well as competitive pay scales, we offer generous holiday entitlement. We also offer opportunities for further salary progression based on performance, and the opportunity to join a contributory pension scheme.

For more information on the benefits of working at the University of Derby go to

<https://jobs.derby.ac.uk/display.aspx?id=1912&pid=0&tabId=230>