

**University of Derby Job Description**

# **Job Summary**

## **Job Title**

Associate Lecturer in History

## **College/Department**

Arts, Humanities and Education

## **Location**

Kedleston Road, Derby, DE22 1GB

## **Job Reference Number**

0714-21

## **Salary**

£36.52 per hour

## **Reports To**

Head of the Discipline of Humanities

## **Line Management Responsibility**

No

# **Job Description and Person Specification**

## **Role Summary**

To provide support on a specified module or modules, including the preparation and delivery of Lectures, Workshops and Practical Sessions.

## **Principal Accountabilities**

Duties may include any of the following:

1. Formal scheduled delivery of Teaching, Lectures or Workshops.
2. Preparation of teaching materials required in the delivery of the above.
3. Preparation of Reading Lists.
4. Responsibility for keeping of University records, reports or returns as appropriate including marks and notes are submitted to the module leader for assessment boards.
5. Contribution to assessment design as appropriate.
6. Marking, moderation and electronic submission of marks as required.
7. Supervision of Doctoral Research.
8. Responsibility for tutorials.
9. Student Support.
10. Independent Studies supervision.
11. Attendance at the following Boards/Meetings, where it is appropriate and where they can be arranged to fit in with other commitments:

* Development / training meetings and events
* Probation and Development Review
* Programme Committees and Subject/Team Meetings
* Any relevant meetings associated with internal and/or external periodic scrutiny such as QAA
* College Research Committee
* College Research Ethics Committee
* Assessment Boards

1. To comply with the requirements of Health & Safety, other relevant legislation and University documentation.

## **Person Specification**

### **Essential Criteria**

#### **Qualifications**

* A first degree in a discipline appropriate to the discipline being taught or equivalent professional experience
* Postgraduate qualification in a discipline appropriate to the discipline being taught

#### **Experience**

* Experience of researching and/or teaching modern British and European history

#### **Skills, knowledge and abilities**

* Ability to teach at the appropriate level
* Ability to work to deadlines
* Ability to work independently and as part of a team
* Good presentation skills

### **Desirable Criteria**

#### **Qualifications**

* Teaching qualification

#### **Experience**

* Experience of teaching students in an HE context including small group facilitation

# **Benefits**

As well as competitive pay scales, we offer generous holiday entitlement. We also offer opportunities for further salary progression based on performance, and the opportunity to join a contributory pension scheme.

The University of Derby is committed to promoting equality, diversity and inclusion. However you identify, we actively celebrate the knowledge, experience and talents each person brings

For more information on the benefits of working at the University of Derby go to [the Benefit pages of our website.](https://jobs.derby.ac.uk/display.aspx?id=1912&pid=0&tabId=230)